

# minutes

## Capital Works Committee

MEETING HELD ON **TUESDAY, 27 NOVEMBER 2012**

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## CITY OF JOONDALUP

MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 27 NOVEMBER 2012.

### ATTENDANCE

#### Committee Members:

Cr Tom McLean, JP	<i>Presiding Member</i>	
Mayor Troy Pickard		<i>from 5.52pm</i>
Cr Geoff Amphlett, JP	<i>Deputy Presiding Member</i>	
Cr Brian Corr		
Cr Christine Hamilton-Prime		
Cr Russ Fishwick, JP	<i>Deputising for Cr Teresa Ritchie</i>	

#### Officers:

Mr Garry Hunt	Chief Executive Officer
Mr Mike Tidy	Director Corporate Services
Mr Nico Claassen	Director Infrastructure Services
Mr Charlie Reynolds	Acting Manager Infrastructure Services
Mr Brad Sillence	Manager Governance
Mr John Byrne	Governance Coordinator
Mrs Deborah Gouges	Governance Officer

### DECLARATION OF OPENING

The Presiding Member declared the meeting open at 5.46pm.

### APOLOGIES/LEAVE OF ABSENCE

#### Apologies

Cr Philippa Taylor.

#### Leave of Absence previously approved

Cr Liam Gobbert	20 to 28 November 2012 inclusive.
Cr Teresa Ritchie	27 November to 4 December 2012 inclusive.

## **CONFIRMATION OF MINUTES**

### MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD ON 27 NOVEMBER 2012

**MOVED** Cr Hamilton-Prime, **SECONDED** Cr McLean that the minutes of the meeting of the Capital Works Committee held on 6 November 2012 be confirmed as a true and correct record.

**The Motion was Put and**

**CARRIED (5/0)**

**In favour of the Motion:** Crs McLean, Amphlett, Corr, Fishwick and Hamilton-Prime.

## **ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

## **DECLARATIONS OF INTEREST**

Nil.

## **IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS**

In accordance with Clause 76 of the City's *Standing Orders Local Law 2005*, this meeting was not open to the public.

## **PETITIONS AND DEPUTATIONS**

Nil.

**REPORTS****ITEM 1                    UPDATE ON 2012/13 CAPITAL WORKS PROGRAM**

<b>WARD:</b>	All
<b>RESPONSIBLE DIRECTOR:</b>	Mr Nico Claassen Infrastructure Services
<b>FILE NUMBER:</b>	102496, 101515
<b>ATTACHMENTS:</b>	Attachment 1            Capital Works Project Report 2012/13

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**PURPOSE**

For the Capital Works Committee to be provided with an update on the 2012/13 Capital Works Program.

**EXECUTIVE SUMMARY**

The Capital Works Project Report for the 2012/2013 program, as at 14 November 2012, is attached (Attachment 1 refers).

*It is recommended that the Capital Works Committee NOTES the report on the Capital Works Projects for 2012/2013 forming Attachment 1 to this Report.*

**BACKGROUND**

At its meeting held on 15 May 2012 (CJ094-05/12 refers), Council resolved inter alia to establish a Capital Works Committee to:

- *Oversee the monthly progress of the City's annual Capital Works Program and review of the City's Five Year Capital Works Program;*
- *Oversee the long term planning of major capital works projects not being the role of a Council Committee established for such purposes;*
- *Consider recommendations to modify the City's Capital Works.*

**DETAILS**

The Capital Works Project Report for the 2012/13 program, as at 14 November 2012, is attached at Attachment 1.

**Issues and options considered:**

Not Applicable.

**Legislation/Strategic Community Plan/Policy Implications**

**Legislation** Sections 5.17 and 6.8 of the *Local Government Act 1995*.

A Committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (Section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

**Strategic Community Plan**

**Key Theme:** Financial Sustainability.

**Objective:** Major Project Delivery.

**Policy:**

Not Applicable.

**Risk Management Considerations:**

Not Applicable.

**Financial/Budget Implications:**

Not Applicable.

**Regional Significance:**

Not Applicable.

**Sustainability Implications:**

Not Applicable.

**Consultation:**

Not Applicable.

**COMMENT**

The Capital Works Project Report for the 2012/13 program provides an update on the capital work activities undertaken as at 14 November 2012.

**VOTING REQUIREMENTS**

Simple Majority.

*Mayor Pickard entered the Room, the time being 5.52pm.*

**OFFICER'S RECOMMENDATION**

That the Capital Works Committee NOTES the report on the Capital Works Projects for 2012/2013 forming Attachment 1 to this Report.

**MOVED Cr Amphlett, SECONDED Cr Hamilton-Prime that the Capital Works Committee:**

- 1 NOTES the report on the Capital Works Projects for 2012/2013 forming Attachment 1 to this Report;**
- 2 REQUESTS a further report be presented to the Capital Works Committee outlining the median upgrade to the East-West Arterial Project.**

**The Motion was Put and**

**CARRIED (6/0)**

**In favour of the Motion:** Cr McLean, Mayor Pickard, Crs Amphlett, Corr, Fishwick and Hamilton-Prime.

*Appendix 1 refers*

*To access this attachment on electronic document, click here: [Attach1agnCWC121127.pdf](#)*

## **ITEM 2                    MONTHLY CAPITAL WORKS PROJECT REPORTS**

**WARD:** All

**RESPONSIBLE DIRECTOR:** Mr Nico Claassen  
Infrastructure Services

**FILE NUMBER:** 102496, 101515

**ATTACHMENTS:**

Attachment 1	Oceanside Promenade redevelopment
Attachment 2	Moore Drive duplication
Attachment 3	Currambine Community Centre and Delamere Park construction
Attachment 4	Tom Simpson Park upgrade
Attachment 5	Mirror Park skate park
Attachment 6	Entry Statements

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### **PURPOSE**

For the Capital Works Committee to be provided with monthly project status reports for capital works projects.

### **EXECUTIVE SUMMARY**

At the Capital Works Committee meeting of 7 August 2012, the Committee determined which capital works project reports were required and the frequency of reporting. The monthly project reports are attached.

It is recommended that the Capital Works Committee NOTES the various monthly capital works project reports.

### **BACKGROUND**

At its meeting held on 7 August 2012, the Capital Works Committee requested that the following project reports be provided on a monthly and quarterly basis:

- Oceanside Promenade redevelopment - monthly;
- Moore Drive duplication - monthly;
- Currambine Community Centre and Delamere Park construction - monthly;
- Tom Simpson Park upgrade - monthly;
- Entry Statements - monthly;
- Mirror Park skate park - monthly;
- Hodges Drive duplication - quarterly;
- Marmion Angling & Aquatic Club Parking - quarterly;
- Mawson Park – landscape upgrade - quarterly;
- Hillarys Park – landscape upgrade - quarterly.



## DETAILS

At the 7 August 2012 Capital Works Committee meeting the Committee determined which capital work project reports were required on a monthly and quarterly basis. A summary of each project and its current status is detailed below, with more detailed information in the attached project reports.

### Oceanside Promenade Redevelopment

**Project description:** The redevelopment of Oceanside Promenade in accordance with the final concept plan, as approved by Council on 17 May 2011 (CJ092-05/11 refers).

**Current status:** Construction works are currently on track and progressing well. The majority of the widening on the northbound carriageway have been completed with southbound widening scheduled to commence in November. Traffic management is working well with minimal delays to traffic.

### Moore Drive Duplication

**Project description:** Construction of a second carriageway on Moore Drive from Connolly Drive to Joondalup Drive.

**Current status:** Construction works are currently on track and progressing well. Spray seal operations and kerbing works are in progress with asphalt works 50% complete.

### Currambine Community Centre and Delamere Park Construction

**Project description:** Design, tender and project management of the construction of Currambine Community Centre and a new park and car park at Delamere Park.

**Current status:** Builder started on-site week beginning 22 October 2012 with sod turning held on 29 October 2012. Builder is progressing with works in accordance with the program.

### Tom Simpson Park Upgrade

**Project description:** Redevelopment of Tom Simpson Park in accordance with the final concept plan, as approved by Council on 17 May 2011 (CJ092-05/11 refers).

**Current status:** Construction of the playground on the southern section of the park continued. Works commenced on concrete paths, new shelters and associated works in the northern section of the park. The shade structure has been erected over the northern section playground and the playground is now open to the public. Report requesting additional funds for the project was presented to Council and approved at its meeting held on 20 November 2012.

### Mirror Park Skate Park

**Project description:** Construction of a skate park facility at Mirror Park, Ocean Reef in accordance with Council resolution of 28 June 2011 (CJ099-06/11 refers).

**Current status:** Construction of the skate park continues and is on track for completion in December 2012.

### Entry Statements

**Project description:** Installation of two Entry Statements to be installed at both ends of Marmion Avenue. The Entry Statement project underpins the concept of 'a memorable gateway into the City of Joondalup, with visitors and residents "moving through" the design'. The scope of the project includes the installation of poles, signage, trees and ground treatments.

**Current status:** Report presented to Council on 20 November 2012 (CJ254-11/12 refers) reviewing the concept design and scope of this project.

A new concept design and costings for Entry Statements to the median strip only are currently being developed.

### **Legislation/Strategic Community Plan/Policy Implications**

**Legislation** Sections 5.17 and 6.8 of the *Local Government Act 1995*.

A Committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (Section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

### **Strategic Community Plan**

**Key Theme:** Financial Sustainability.

**Objective:** Major Project Delivery.

**Policy:**

Not Applicable.

**Risk Management Considerations:**

Not Applicable.

**Financial/Budget Implications:**

Not Applicable.

**Regional Significance:**

Not Applicable.

**Sustainability Implications:**

Not Applicable.

**Consultation:**

Not Applicable.

**COMMENT**

The attached capital works project reports provide an update on the activities undertaken in the last month.

**VOTING REQUIREMENTS**

Simple Majority.

**MOVED** Cr Hamilton-Prime, **SECONDED** Cr Amphlett that the Capital Works Committee **NOTES** the following monthly capital works project reports:

- 1 Oceanside Promenade redevelopment forming Attachment 1 to this Report;**
- 2 Moore Drive duplication forming Attachment 2 to this Report;**
- 3 Currambine Community Centre and Delamere Park construction forming Attachment 3 to this Report;**
- 4 Tom Simpson Park upgrade forming Attachment 4 to this Report;**
- 5 Mirror Park Skate Park forming Attachment 5 to this Report;**
- 6 Entry Statements forming Attachment 6 to this Report.**

**The Motion was Put and**

**CARRIED (6/0)**

**In favour of the Motion:** Cr McLean, Mayor Pickard, Crs Amphlett, Corr, Fishwick and Hamilton-Prime.

*Appendix 2 refers*

To access this attachment on electronic document, click here: [Attach2agnCWC121127.pdf](#)

**MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION**

Nil.

**CLOSURE**

There being no further business, the Presiding Member declared the Meeting closed at 6.33pm; the following Committee Members being present at that time:

Cr Tom McLean, JP  
Mayor Troy Pickard  
Cr Geoff Amphlett, JP  
Cr Brian Corr  
Cr Christine Hamilton-Prime  
Cr Russ Fishwick, JP